

HANDBOOK . . .

West Georgia College
Carrollton

1940-1941



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Living Together At West Georgia

When a number of people live together individuals come into conflict with each other and with the group. In order to minimize the number of conflicts and the unfortunate results of some conflicts, the group works out certain ways of acting that are acceptable to it. These are formulated as principles, rules or laws by which the group attempts to regulate its members. We always recognize the importance of the rules of a game. No one would be able to enjoy a game of ball if every player did just as he wished in each play. In fact we could not play ball at all without regulating the individual and securing team-work.

Life at West Georgia may be likened to a game. We cannot live at all without some regulation of individual and group conduct. We need team play, cooperation, consideration, if we are to live effectively.

Each year since the beginning of the college, we have had to face individual and group conduct that conflicted with the aims and objectives of some and with the rights of some. Out of our experience we have come to agree that certain types of behavior do not contribute to the best interests of the group nor of the individual, while other types do.

We list below some of the behavior which is and is not approved. We do not attempt to give complete reasons for our attitudes. To most students, the reasons will be apparent. But others may wish to know the reasons, and we shall be glad to discuss them with any student.

1. These suggestions and regulations go into effect for each student when he first arrives on the campus and continue during the period of enrollment. Students absent from the college on leave are expected to behave in keeping with the same standards we observe on the campus.

2. Hazing is considered more harmful than beneficial and is disapproved.

3. Overnight visitors may be entertained by students on week-ends by consulting the matron of the dormitory.

4. When dormitories are officially closed for holiday seasons, all students except those who must remain for work or for other legitimate reasons, are to leave. Special permission must be secured for remaining and those granted such permission will observe the regulations and standards observed during the regular school sessions.

5. Parents wishing to have students visit home for any reason are requested to communicate with the President or Dean.

6. Parents may file standing permission for students to visit home during periods when the student has no scheduled work. When too frequent leaves of absence seem to lower the quality or quantity of college work, leave will be disapproved.

7. Assemblies are scheduled twice each week for the entire student body. These meetings are considered to be as important as class work and failure to attend is disapproved.

8. Riding in automobiles and sitting in parked cars by resident women are not approved.

9. Hiking by women is approved when four or more are in the group.

10. It is suggested that students rest on Sunday from the noon meal until three o'clock. Social engagements from three until five o'clock are approved in such places as may be indicated by weather and other conditions.

11. Too frequent meetings of boys and girls may interfere with their efficiency in regular school work and are disapproved.

12. Trays for students confined to their rooms by illness should be requested at least thirty minutes before meal time.

13. Students may deposit cash in the treasurer's office and withdraw it as needed. This practice is advised in order to protect you from loss.

Quality Points and Absences

1. The grades received in courses in the college carry quality points according to the following schedule:

Grade	Points
A	6
B	4
C	2
D	0

A student must receive in each college year at least eighteen quality points to be admitted the following year. If not too great, the deficiency may be made up in summer school.

2. Absences from classes and regular assemblies are excused for members of recognized student activities when representing the college away from the campus, for field trips sponsored by instructors and for illness.

3. Quality points are deducted when a student is absent from six or more classes or assemblies. The penalty for continued failure to attend classes is probation or expulsion.

4. Students absent from examinations are charged a fee of one dollar to make up a mid-term and two dollars to make up a final examination unless such absence is excused by the Dean.

5. A student desiring to continue his college work after being absent from a class or exercise occurring the two days immediately preceding or the two days immediately following the Thanksgiving recess, the Christmas recess, the Spring recess or other college holidays, must pay a fine of \$1.50 for each day in which the absence occurred. The same fee is charged for reinstatement of any kind.

Probation

It is the policy of the administration to restrict the privileges of students whose behavior is disapproved.

1. A student who passes only one course in a quarter will be placed on probation the following quarter. A student failing in all of his work will not be permitted to return for the next quarter. He may return after being out for one quarter, but will do so on probation.

2. When placed on probation for low grade work during a previous quarter a student must do passing grade work in two courses and make at least two quality points or be dismissed.

3. A student who makes no quality points for two consecutive quarters will be placed on probation.

4. A student on probation may not leave the campus without securing permission.

5. A student on probation is not allowed to represent the college in any intercollegiate activity.

6. In some cases, a student on probation may lose membership in all student organizations during the period of probation.

7. Unexcused absences from classes or assemblies while on probation render the student subject to suspension or expulsion.

Library Regulations

1. Books not specially reserved may be drawn from the library for home use for two weeks.

2. Books on special reserve must be consulted in the library except as stated in regulations 3 and 4 below.

3. Reserve books may be drawn from the library at 4:15 P. M. for home use overnight and must be returned by 9:00 A. M. the following morning.

4. Reserve books may be drawn from the library at 11:00 A. M. on Saturday for home use over the week-end and must be returned by 9:00 A. M. the following Monday.

5. Periodicals may not be taken from the library by students.

6. A fine of two cents a day will be charged on books not returned on time.

7. A fine of twenty-five cents for the first hour and five cents for every hour thereafter will be charged on reserve books not returned on time.

8. Noise and disorder in the library will subject the offender to withdrawal of library privileges.

9. Mutilation or theft of books or periodicals will subject the offender to suspension or expulsion from the college.

10. Students abusing library privileges will be deprived thereof.

Entertainments

1. Requests for entertainments must be filed in triplicate in the Dean's office two weeks ahead of time and must be signed by the faculty advisers.

2. The student body as a whole is permitted one social or dance a month. Students only are invited.

3. Social functions are limited to one each quarter for each organization, the nature of the function to be approved by the dean in conference with the faculty advisers.

4. Social functions are limited to one a week during the fall and winter quarters and to two a week during the spring quarter. No social functions are to be scheduled during the week of quarterly examinations.

Student Activities

Student activities and organizations are an important part of life at West Georgia. Among the various clubs and activities every student should find something to stimulate his interest. The faculty hope that everyone will avail himself of the chance to participate in some manner in the community life of the college as represented by these organizations. The faculty has found that participation in too many activities at one time has frequently been detrimental to the student.

Following is a list of approved non-athletic activities. These are under the general supervision of a special committee of the faculty headed by Mr. Watson.

The West Georgian, the college newspaper, twice accorded First Honor rating by the Associated Collegiate Press (1939, 1940). All students are eligible for places as editors and reporters. ~~Miss Campbell~~ Advisor.

Mrs. Burton
The Chieftain, annual publication of the college. ~~Mr. Bonner~~, Advisor.

Mr. Adams

Mu Zeta Alpha, honorary scientific society. Meetings on first Thursdays, 7 P. M. Mr. Hart, ~~Mr. Howell~~, and ~~Mr. Scarborough~~, Advisors.

Lambda Chapter of Zeta Sigma Pi (formerly *Phi Sigma Alpha*), National honorary social science club. Meetings on second Thursdays, 7 P. M. Mr. Roberts and Mr. Bonner, Advisors.

The Press Forum, a journalistic club. Meetings on Tuesdays, 3:15 P. M. Miss Henderson, Advisor.

Alpha Psi, open to all students studying Home Economics. Meetings on first Wednesdays at 9:50 A. M. and Thursdays at 7 P. M. Miss Jenkins, Advisor.

The Debating Club. Meetings on first and third Mondays, 7. P. M. Mr. Roberts, Director.

The French Club, composed of highest ranking students in French. Meetings on third Thursdays, 7 P. M. Mr. Adams, Advisor.

The Ciceronian Society, honorary fine arts society. Meetings on third Thursdays, 7 P. M. Miss St. Clair, Advisor.

The Women's Glee Club. Practice on Mondays and Thursdays, 9:50 A. M. Miss St. Clair, Director.

The Men's Glee Club. Practice on Mondays at 7 P. M.; also, at the discretion of the Director, on Wednesdays at 7 P. M. Mr. Watson, Director.

The College Chorus. Practice on Wednesdays at 7 P. M.; also, at the discretion of the Director, on Mondays at 7 P. M. Mr. Watson, Director.

The Orchestra, organized only when there is sufficient instrumentation. Practice at scheduled afternoon periods.

The Dramatic Club. Practice at the discretion of the Director. Miss Eliason, Director.

The Four-H Club. This organization functions when there is a sufficient number of former high school members to constitute a club. Mr. Claxton, Advisor.

The Future Farmers of America, composed of students in vocational agriculture. Meetings on second and fourth Thursdays, 7 P. M. Mr. Gurley, Advisor.

The Voluntary Religious Association. Vespers on Sundays at 5 P. M. Mr. Taylor, Advisor.

The Officers' Club, composed of the officers of the various organizations. Meetings on second Wednesdays at 9:50 A. M. Mr. Watson, Advisor.

The W-Club, honorary athletic club. Meetings on fourth Thursdays, 7 P. M. Mr. Taylor, Advisor.

In order to expedite the work of the activities listed above, the faculty have thought it advisable to formulate the following rules under which they are to operate.

1. All candidates for office in student or class organizations must have a scholastic average of C or above.

2. Members of an organization that is giving a party should consider themselves, in their capacity of hosts for the occasion, responsible for the conduct of the party.

3. Organizations giving private parties may invite guests from the student body and from the former membership of the organization.

4. The Officers' Club is expected to co-operate with the committee from the faculty in the endeavor to make student activities more attractive and beneficial.

5. Proceeds from the college store are to be used for student activities.

6. The college looks with disfavor upon undue soliciting of funds from members by any

organization. Faculty advisors are expected to audit the books of their organizations.

N. B.—For detailed information on the following subjects, see the college catalog for 1940-1941 at the pages indicated:

Examinations, p. 16.

Course defined, p. 16.

Scholastic Grades, p. 16.

Grades and Quality Points, p. 16.

Assembly and Chapel Exercises, p. 17.

Student Activities, pp. 18 and 19.



Hours -

Location

Number books

Readers

Catalog

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